

5.5 Sub-delegation of Executive Functions

- (i) Where the Executive, a Committee of the Executive or an individual Member of the Executive is responsible for an Executive function, they may delegate further to joint arrangements or an Officer.
- (ii) Unless the Council directs otherwise, if the Leader delegates functions to the Executive, then the Executive may delegate further to a Committee of the Executive or to an Officer.
- (iii) Unless the Leader directs otherwise, a Committee of the Executive to whom functions have been delegated by the Leader, may delegate further to an Officer.
- (iv) Even where Executive functions have been delegated, that fact does not prevent the discharge of delegated functions by the person or body who delegated.
- (v) Where Executive functions have been delegated, the person, or body, to whom the functions have been delegated, may, by notice in writing to the Proper Officer, remove the delegation, either generally, or in respect of one, or more, specific matters. In such event, the person or body by whom the functions have been delegated may either discharge the function or, in accordance with paragraphs (i) to (iii) above, and on written notice to the Proper Officer, delegate the function.
- (vi) Where the Executive, a Committee of the Executive, or an individual Member of the Executive is responsible for an Executive Function, they must not delegate such a function to an Executive Support Member.

Delegation of those decisions in Column A of the table below may only be made in accordance with the line relating to such decision in Column B of the Table.

COLUMN A	COLUMN B
Virement within Revenue Budgets £50,000 - £100,000	Whole Executive
Virement between Revenue Budgets up to £100,000	Whole Executive
Responsibility for submitting or recommending Draft Plan and Budgets	Whole Executive
Approval of Capital Expenditure <ul style="list-style-type: none"> • Allocation of resources within a Council approved rolling programme and Contract Awards • < £400,000 • £400,000 - £1m • > £1m 	Relevant Director Relevant Director and Portfolio Holder Whole Executive
<ul style="list-style-type: none"> • Authorisation of Capital Expenditure above estimate Up to £25,000 Above £25,000 - £50,000 	Director Whole Executive
<ul style="list-style-type: none"> • Writing-off Debts Over £50,000 	Whole Executive
Acquisition of Land and Buildings <ul style="list-style-type: none"> • £100,000 to £500,000 	Executive Member

<ul style="list-style-type: none"> Over £500,000 	<p>Whole Executive unless:-</p> <p>(a) certified to be a matter of overriding urgency by both the Leader and the Chief Executive (in which case Executive member)</p> <p>(b) required in connection with the regeneration of Bracknell Town Centre, in which case authorisation may be granted by the Bracknell Town Centre Regeneration Committee.</p>
<p>Disposal of Land and Buildings</p> <ul style="list-style-type: none"> Over 0.5 hectares or above £500,000 	<p>Whole Executive unless:-</p> <p>(a) certified to be a matter of overriding urgency by both the Leader and the Chief Executive (in which case Executive member)</p> <p>(b) required in connection with the regeneration of Bracknell Town Centre, in which case authorisation may be granted by the Bracknell Town Centre Regeneration Committee.</p>
<p>Contract Award – the rules relating to key decisions apply in all cases</p> <ul style="list-style-type: none"> < £400,000 £400,000 - £1m > £1m 	<p>Relevant Director</p> <p>Relevant Director and Portfolio Holder</p> <p>Whole Executive</p>

5.6 Executive Committee Terms of Reference

Committee	Terms of Reference
Executive	<p>The Executive is appointed by the Leader of the Council and may have between 2 and 9 members who will normally be charged with responsibility for specific executive functions - their portfolio.</p> <p>The main functions of the Leader and the Executive are:</p> <ul style="list-style-type: none"> - To develop and propose the policy framework to the Council. - To be responsible for all executive decision-making within the policy framework by the executive as a whole, individual portfolio holders or a committee of the executive. <p>The Executive may appoint non-Executive councillors to assist with policy development.</p>